

**CONFIDENTIAL ESTATE PLANNING INFORMATION FORM**

**A. BASIC INFORMATION:**

1. Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

2. Spouse: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

3. Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

4. Employer Name & Address: \_\_\_\_\_ Current Position: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No.: \_\_\_\_\_

FAX No.: \_\_\_\_\_

5. Spouse's Employer Name & Address: \_\_\_\_\_ Current Position: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No.: \_\_\_\_\_

FAX No.: \_\_\_\_\_

6. Marital Status?:  Married  Single  Divorced  Widowed

If Married:

Date of Marriage: \_\_\_\_\_

If Divorced:

1. Name of Former Spouse \_\_\_\_\_

2. Number of Children from prior marriage: \_\_\_\_\_

(List below)

7. Do you or any of your children suffer from any disabilities \_\_\_\_\_

8. Does anyone receive government or other benefits as a result? \_\_\_\_\_

\_\_\_\_\_



11. Entities (such as charitable organizations) Who Benefit Under the Will/Trust

Name of Entity	Address
_____	_____
_____	_____
_____	_____

**B. CHECKLIST OF DOCUMENTS AND ADVISORS:**

1. Safe Deposit Box (location): \_\_\_\_\_

2. Bank Accounts (name, address and account numbers):  
\_\_\_\_\_  
\_\_\_\_\_

3. Accountant (name, address and phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Attorney (name, address and phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Banker (name, address and phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Stockbroker (name, address and phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Life Insurance Agent (name, address and phone) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Will dated (attach copy) \_\_\_\_\_.

9. Trust(s) created (attach copy(ies) by you \_\_\_\_\_.

10. Trust(s) created by others for you (attach copy) \_\_\_\_\_.

11. Gift Tax Returns? (attach copies) \_\_\_\_\_ Years? \_\_\_\_\_

12. **WHO REFERRED YOU TO OUR OFFICE?**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone number \_\_\_\_\_

**C. INCOME**

		Amount	Husband/Wife	
1.	Present Annual Income From All Sources:			
	Wages _____	_____	_____	_____
	Wages _____	_____	_____	_____
	Business Income _____	_____	_____	_____
	Social Security _____	_____	_____	_____
	Pensions _____	_____	_____	_____
	Annuities _____	_____	_____	_____
	Investment Income _____	_____	_____	_____
	Other _____	_____	_____	_____
	Total Annual Income	\$ _____		
2.	Post Death Salary _____	_____	_____	_____

**D. ASSETS (Add additional pages if needed)**

		Shares/Value	Title or Ownership Husband/Wife/ Joint	Beneficiary Designation
1.	Real Estate in IN _____	_____	_____	_____
	Out of IN _____	_____	_____	_____
	_____	_____	_____	_____
2.	Checking (Name Bank) _____	_____	_____	_____
	_____	_____	_____	_____
3.	Savings (Name Bank) _____	_____	_____	_____
	_____	_____	_____	_____
4.	IRA/401K/Keough Plan _____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
5.	C.D.'s _____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

6. Bonds & Securities

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

	Title or Ownership Husband/Wife/ Joint	Beneficiary Designation
Shares/Value		

7. Stocks

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Annuities

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Corporations/  
Partnerships/

_____	_____	_____	_____
_____	_____	_____	_____

LLC/LLP

_____	_____	_____	_____
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10. Tangible Personal  
Property  
(Cars, boats,  
jewelry, antiques,  
paintings, etc.  
General disclosure  
include aggregate value)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

11. Employee Benefits:

Deferred Compensation	_____	_____	_____
Stock Options	_____	_____	_____
Pension Plan	_____	_____	_____
Profit-Sharing	_____	_____	_____
Other Benefit Plan	_____	_____	_____

<b>Insurance Company</b>	<b>Owner</b>	<b>Death Benefit</b>	<b>Cash Surrender Value</b>	<b>Beneficiary</b>
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12. Life Insurance	_____	_____	\$ _____	_____
	_____	_____	\$ _____	_____
	_____	_____	\$ _____	_____
	_____	_____	\$ _____	_____
	_____	_____	\$ _____	_____

13. Do you anticipate receiving benefits from any estates or trusts (other than from your spouse)? \_\_\_\_\_

\_\_\_\_\_

14. Life Insurance on the life of another? \_\_\_\_\_  
 \_\_\_\_\_

	<b>TOTAL ESTATE ASSETS:</b>	\$ _____	Husband
		\$ _____	Wife
		\$ _____	Joint
<b>TOTAL</b>		\$ _____	

**E. LIABILITIES**

	Husband	Wife	Joint
1. Taxes Accrued			
2. Mortgages Payable			
3. Notes Payable			
4. Judgments			
5. Life Insurance Loans			
6. Credit Card Debts			
7. Other Obligations			
<b>TOTAL LIABILITIES</b>			

**F. GROSS ESTATE**

Gross Estate Assets	\$ _____
Minus	
Estate Liabilities	\$ _____
<b>NET ESTATE VALUE:</b>	<b>\$ _____</b>

**G. ESTATE PLANNING OBJECTIVES**

1. Retirement objectives \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
2. Provisions for spouse at death \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. Provision for children at death \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Gift program for spouse and children \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Gifts to charities \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Other provisions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**After you have completed the Questionnaire, please sign the following statement:**

I understand that it is my responsibility to disclose correct and complete information. I hereby attest that the information I have supplied is complete and accurate to the best of my knowledge.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_